



International Students Policy

(Ratified by School Council: July 2015)

PURPOSE:

To ensure all international students receive a high quality education in a safe learning environment within government schools accredited to provide education services to international students.

The Department has established a robust Quality Assurance Framework that includes a School Accreditation System, Quality Standards, and Review Program which provide schools with a policy framework for the delivery of high quality programs to international students.

Glen Waverley Primary School is an accredited school and ensures that international students receive a high quality education experience through a high level of support and care in a safe, welcoming and engaging learning environment.

GUIDELINES:

Glen Waverley Primary School is one of approximately 200 Victorian Government schools (primary and secondary) accredited to deliver high quality programs to fee paying international students (students holding a subclass 571 visa). Applications from international students are handled by the International Education Division of the Department of Education and Training (DET).

Government Schools must abide by DET guidelines, and as such, Glen Waverley Primary School must;

- be accredited to enrol international students
- be audited at least once during each four year accreditation period.
- apply for re-accreditation every four years during the same year as their school performance review
- ensure the program does not affect the schools provision of its normal education programs and deny a local student access to educational programs

Families that would like to enrol their child/ren as an International student must;

- submit a complete application form
- receive an offer of a place from the Principal
- pay relevant, published fees (as specified by Ministerial Order and available at <http://www.education.vic.gov.au/Documents/school/principals/curriculum/minorde rfeesforoverseas.pdf>)
- comply with their student visa conditions.

IMPLEMENTATION:

- The Principal at Glen Waverley Primary School is the appointed International Student Leader and contact point for members of the International Student Policy and Programs Unit.
- On enrolment of an International Student, the school will make available detailed information about the school including the student Code of Conduct, school uniform and cost of classroom materials (book pack).
- In consultation with the family, recommendation may be made for the International Student to attend an English Language School, such as BELS (Blackburn English Language School) where deemed more appropriate.
- The school can provide the International Student with an orientation program.
- The School is responsible for monitoring a student's progress and welfare, providing ongoing support wherever necessary.
- The School may include support programs such as English as an Additional Language (EAL) as support for International Students.
- International Student fee payments cover school fees, materials and excursions. They do not cover swimming, instrumental music and camps.

RELATED LEGISLATION AND DOCUMENTATION:

- Victorian Government Schools, International Student Program
<http://www.study.vic.gov.au/>
- Ministerial Order 819 – Fees for Services to Overseas Students
http://www.education.vic.gov.au/Documents/school/principals/curriculum/minorde_rfeesforoverseas.pdf
- Education, Training and Reform Act 2006
- Education Services for Overseas Students (ESOS) Act 2000
- Migration Act 1958
- National Code 2007

RELATED POLICIES:

Enrolment Policy
Student Engagement and Wellbeing Policy
English as an Additional Language (EAL) Policy

POLICY EVALUATION:

Evaluation will be conducted by the Principal Class.

DUE DATE FOR REVIEW:

Due for review in July 2017.