Dear Parents of Students in Year One and Year Two,

**Term One: After School Chinese (Mandarin) Classes**

Happy New Year and welcome back to school. I hope this short note finds all members of your family well and you have had an enjoyable break. I am writing this letter to provide you with information regarding our After-School Chinese (Mandarin) Classes.

**Who:** Students in Year One and Year Two

**Commencement date:** Tuesday, 9th February

**Maximum number of students:** 25

**Time of lesson:** 3:30pm - 4:15pm

**Venue:** In our school Mandarin Room (ELC)

**Cost:** $50

**What the children will need to bring:** As the cost of the program will cover exercise books, all requisites such as pencils, textas, scissors, glue sticks, various forms of paper and photocopying costs. The children are not required to bring anything with them. However, we recommend a snack such as a piece of fruit or a muesli bar.

**What curriculum will be taught:** I will reinforce the concepts taught at school and will also focus on developing Mandarin oral language skills whilst also providing support for Character recognition and writing.

**Additional information:** Please see or contact me (Ms Wang) at school.

If you would like your child(ren) to participate in the additional Mandarin lessons please complete and return the slip to your child’s classroom teacher or the school office at your earliest convenience.

Please be aware that this extra-curricular activity is STRICTLY LIMITED to the first 25 students.

Kind regards,

Esther Wang - Languages (Mandarin) Teacher

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**Glen Waverley Primary School**

**After School Chinese Lessons with Ms Wang, Term One 2016**

I give permission for my child ______________________________ in class __________ to participate in the after school Mandarin lessons in the Glen Waverley Primary School Mandarin room on Tuesday afternoons commencing 9th February 2016. I understand there is a term fee of $50.00 associated with this extra-curricular program which is payable to Glen Waverley Primary School before the commencement of the program. I also understand that there is a limit of 25 students for this program.

At the conclusion of the lesson:  I will collect my child ☐  My child will go to After School Care ☐

I have enclosed $50.00 with this permission slip to secure a position in this program

**AMOUNT ENCLOSED:** $50.00  **METHOD OF PAYMENT:** Cash ☐ Cheque ☐ Credit Card ☐

If you wish to pay by Credit or Debit Card, please bring the form to the office to enable the processing of your payment. Please do not write your Card details on this form. Thank you

Parent’s name: ________________________________  Date: __________________

Signed: ________________________________  Telephone Number: ________________