



Minutes Of Council Meeting
Held on Monday 16th November 2015

Meeting Commenced; 7:30pm
 Minutes by Lisa Gough

1. PRESENT		
Frank Catalano Nuwan Ranasingha Selvam Muthukrishna Damien Kitch	Dilum De Silva Jyothsna Rama Rao Nive D'Souza Leena Iyer	Daljinder Singh Lisa Gough Roland Lewis Clare Baizanos

2. APOLOGIES		
Paul van den Bergen		

3. MINUTES
The Minutes from the last meeting held on Monday 19 th October were held to be true. Moved; Daljinder Singh Seconded; Leena Iyer

4. BUSINESS ARISING FROM THE PREVIOUS MINUTES
<ul style="list-style-type: none"> - A new building fund has been opened and \$35,000 has been transferred into it - A cheque for \$1,080.53 has been sent to the department as requested by the department due to the banker school program.

5. CORRESPONDENCE	
5.1 Inward	
Nil	
5.2 Outward	
Nil	

6. PRINCIPAL'S REPORT
<u>Management:</u> <ul style="list-style-type: none"> o Currently we have approximately 742 students which include 6 International (Full Fee Paying) children. o Foundation (Preps) enrolments for 2016 are at 105 and we also have approximately 30 enrolments for the 2017 school year. o 2016 School Year - next year we are expecting to commence the year with approximately 740 students with a 31 classroom model consisting of: <ul style="list-style-type: none"> o 5 x Foundation (Year Prep) o 5 x Year 1 o 4 x Year 2 o 4 x Year 3

- 4 x Year 4
- 5 x Year 5
- 4 x Year 6.
- The children will continue to have access to five core specialist learning areas - Music, Art, PE/Sport, Multimedia and Mandarin and these will be complemented by Advanced Art and Advanced Mathematics.
- We are currently in the process of expanding the 2016 extracurricular programs to include computer programming (coding).
- 2016 Staffing update –staff selection process has been completed. Next year we will have some new staff members join us as some of our existing staff will be taking Family Leave, moving to other schools, travelling or have decided to reduce their work commitments
- Coaching – next year we have altered the role of some of our staff so there is a greater focus on development of pedagogical skills with the following being organised:
 - Roland Lewis: Digital Learning pedagogical coach
 - Damien Kitch: ICT and Science pedagogical coach
 - Helen Tomecek: Classroom pedagogical coach and
 - Julie Symons: Leadership coach. (Nb. Julie is hired on a fortnightly basis and is not a permanent member of our staff)
- The OSHC program - We have between 20 and 30 students in the morning and 40 and 60 in the afternoon.
- Summer Vacation Care program – Will commence on the 4th January 2016.
- Prep Prom – this year’s Prep Prom was held on Friday 23rd October and once again was a resounding success.

Facilities update:

- **New school gymnasium** – on Friday 30th October the 3 architectural firms presented to Shae Warren, Julie Milward, Lisa Gough, Paul van den Bergen, Jeff Allen (Regional Office), Andrew Hicks (Central Office) and I. All 3 were very professional however the firm selected is DWP Suters (<http://www.dwpsuters.com/>).
- **Additional portable program** – our latest portable has been delivered and set up behind 5PA and 5SR’s portable.

Environment

- Condition Assessment Program – the refurbishment of the external components of Block A has continued over the past month with the builders repairing and painting the window sills, installed cladding over the fascia boards and I have also asked them to paint the breezeway poles.
- School grounds and gardens continue to look fantastic. Roger (landscaper) has been asked to place some new plants along High Street Rd and also mulch around them.
- New Science facility –all done except a second coat of paint on the floor. Damien and the Science Captains are currently in the process of ordering the various resources which should arrive in readiness for the 2016 school year.
- Front (main) Office – in order to maximise “serving” space at the front office, we have asked George to remove the sliding windows and replace them with a shutter blind. As a result of this we will also need to replace the bench top as the existing one has screw holes and channels in it.

What’s planned for our school during the forthcoming holidays? – at this stage we plan to:

- Sickbay refurbishment
- Create an office space for the Business Manager
- If required, complete the external components of Block A.

Resources

- SRP and School Official Account Management - We continue to manage school funds to best address school staffing, resourcing and facility needs.
- 2015 Year Book – the production of the 2015 Year Book is now complete and should arrive from the printers by the beginning of December
- 2016 Student Leaders – School captains have already spoken at assembly. House captains will be presenting to students this Friday. We are announcing the entire 2016 Student Leadership Team at the school assembly on Monday 7th December.
- Congratulations to the 2015 Student Leaders who have made considerable progress with their “positive change” project. The children decided that they would like to organise “buddy benches” as their legacy and have been able to source one from Bunnings and three from Masters. They wrote well-crafted letters to both organisations who agreed to make the donations which is just wonderful and demonstrates how much our children care about their school and the importance of leaving a legacy. They are currently painting the benches which will soon be placed throughout our school.
- Our uniform shop is well stocked and ready for the influx of orders in preparation for the 2016 school year.

Curriculum

- Council of International Schools (CIS) update –At this stage the staff have begun working on the various aspects of our Self-Evaluation and the Endicott survey information has been cascaded to all members of our school community.
- The online learning platforms (Skoolbo, Athletics, Reading Eggs, Spellodrome and Into Science) continue to be widely used by the children.
- 1:1 iPad information evening – recently the ICT and Year 4 Teams held an information evening for the families of students in Year 4 in preparation for the iPad program in Year 5
- This term’s Science units are progressing extremely well
- Target Student Learning – a new team of teachers next year (2016) to specifically target students that require support.
- Advanced Maths will continue from in 2016 for years 2 to 6
- Advanced Art will also continue in 2016

Student Achievements

- Buwanaji (Year 2) – State winner in two poster competitions (Victorian Multicultural Commission and Yarra Valley Water) & State Finalist for Shrine of Remembrance poster competition.
 - Himesh (Year Prep) – also a State winner in the Victorian Multicultural Commission poster competition
 - Daniel (Year 3) and Pranav (Year 4) – highest or equal highest throughout Australia in the University of NSW ICAS Science Assessment program
 - Duvin (Year 6) – State School Spectacular one of the principle vocalists and
 - Rose (Year 5) and Yasmin (Year 6) Australian Maths Competition (Prize and High Distinction) award recipients
- We have 8 schools visit us to learn from us this year.

Report Approved

Moved; Nuwan Ranasingha

Seconded; Daljinder Singh

Selvam asked that the appreciation of the School Council be passed on to the teachers.

7. TREASURER

7.1 Accounts to be passed for payment

Cash Payments Total August 2015: \$194,383.67

Approved for payment

Moved; Leena Iyer

Seconded; Selvam Muthukrishna

7.2 Investment Transfers

12/10/2015 \$40,000.00

20/10/2015 \$50,000.00

26/10/2015 \$50,000.00

Approved

Moved; Jyothsna Rama Rao

Seconded; Damien Kitch

7.3 Corporate Card Statements

Corporate Card Statements

Principal (October 22nd) - \$2,114.20

Assistant Principal (October 22nd) - \$1,823.90

Approved for payment

Moved; Nuwan Ranasingha

Seconded; Roland Lewis

8. SUB COMMITTEE REPORTS

8.1 FINANCES AND FACILITIES COMMITTEE

Balances Of Account as at 31st October 2015;

Official Account \$24,565.05

High Yield Investment Account \$1,700,688.49

Building Fund \$2,233.06

Scholarship Fund \$2,055.04

General Business

- New School Gymnasium, Architect Appointed
- New Portable delivered and set up
- New Science Facility, building completed
- Renovating slider glass windows at school office
- Sickbay refurbishment to be completed over January

Uniform Shop Profit & Loss Statement Presented

Report Moved; Jyothsna Rama Rao

Seconded; Dilum De Silva

8.2 EDUCATION/POLICY REVIEW COMMITTEE

Policies Presented to School Council

- Duty of Care Policy
- Mandatory Policy

Both documents approved

- OH&S Policy

Need to add procedure for induction of visitors and volunteers to policy under implementation and OHS Induction and Training.

Policies Approved

Moved: Nuwan Ranasingha

Seconded: Selvam Muthukrishna

Minutes Presented

Approved

Moved: Jyothsna Rama Rao

Seconded: Selvam Muthukrishna

8.3 COMMUNITY RELATIONS COMMITTEE

Minutes Presented.

- Family Fun Night this Friday 20th November from 5:00pm to 7:00pm. 424 replies at this point of time. Some volunteers have been sourced. We will be selling sausages, veggie burgers, icy poles and drinks.
- Toffees will not be sold as they may be a choking hazard.
- Suggestion to have an association for former students by Community relations committee. (Some sort of Alumni)
- Parking, can parents assist in directing traffic? Not a good idea as there could be potential for conflict between parents. Issues can be brought to Frank.

Moved; Daljinder Singh

Seconded: Dilum De Silva

9 GENERAL BUSINESS

- a) CIS Update.
Part 1 Section 1 Nearly complete
Part 1 Section 2 (Endicott Survey) to be written and presented at next school council
Endicott Survey Statistics, 52% of families have responded
Part 2 Section A being completed by Steering Committee
Part 2 Section B being completed by 9 staff teams
Part 2 Sections C, D, E, F, & G will be commenced half way through Term 1 2016 and will have opportunities for School Council and Parent participation.
- b) Venue for School Council Dinner - Paesano (Wheelers Hill) 820 Ferntree Gully Road
Wheelers Hill, VIC 3150 (03) 9574 7000 Booking made for 6:30pm on Wednesday 9th December
- c) Year 6 Graduation – Thursday 10th December at Glen Waverley Anglican Church, 800 Waverley Road, Glen Waverley.

10 ANYTHING ELSE?

- Council meeting, attended by Selvam and Paul. A controversial meeting. Planning to replace large car park with residential apartments. Asked about data linked to traffic – none provided. Expecting a growth of about 3000 additional families in the area in 10 years. Selvam will be checking if the council is checking in with Frank (GWPS) and Jerry (GWSC). Selvam asked their strategies for education.
- Link to next Monash council meeting <http://www.monash.vic.gov.au/About-Us/Council/Council-Meetings>
- We currently do not charge violin, keyboard, and guitar teachers rent to use our facilities. To recoup costs we do not want to charge them an hourly rental rate, we are going to charge them \$1 per child per week.

Moved; Leena Iyer

Seconded; Selvam Muthukrishna

Meeting Closed:

Next Meeting; Wednesday 9th December

At Paesanos. 820 Ferntree Gully Road, Wheelers Hill

6:30pm